



# Harley & Son Quality Requirements

## COMMITMENT TO QUALITY

Harley & Son is committed to supplying its customers with high-quality parts. Certifications to AS9100D and ISO 9001:2015 highlight the Company's commitment to maintaining the highest quality.

The company's suppliers play a pivotal role in ensuring its customers receive the highest-quality parts when needed at a reasonable price.

For more information on any of our products or services please visit us on the Web at:  
[www.harleyandson.com](http://www.harleyandson.com)

**QR 1** The supplier shall maintain a Quality System in compliance with ISO 9001 or AS9100. Records established by the supplier that provides evidences of conformity to requirements shall be controlled and maintain at the supplier's facility and be available to Harley & Son or its customers for a minimum of 10 years.

**QR 2** The supplier shall maintain a RoHS compliance program. Certificate of Conformance is required with each shipment for each part number purchased indicating the component or process is RoHS compliant.

**QR 3** A Safety Data Sheet (SDS) is required with each shipment.

**QR 4** Harley & Son Source Inspection or Customer Verification is required at the supplier's facility prior to shipment. Harley & Son will place an Inspection Stamp on the supplier shipper to indicate Harley & Son acceptance. Contact Harley & Son 48 hours prior to shipping.

**QR 5** Government Source Inspection is required at supplier facility prior to shipment. Supplier must contact Harley & Son and the Government Representative to arrange Government inspection for acceptance of part prior to shipment.

**QR 6** Each shipment must be accompanied by a "Certificate of Conformance", stating the supplier has available for examination specific data or other objective evidence of conformance to applicable specifications and requirements. Such certificates must bear the authentic signature and title of an authorized representative of the seller. A legible photocopy of the certification is acceptable. The Harley & Son purchase order number and job numbers shall be referenced on the certificate.

**QR 7** The supplier shall perform and document a complete First Article Inspection (FAI) per SAE AS9102B including 100% of dimensional and specification requirements. A copy of the FAI report will accompany the first shipment on the order. The supplier shall maintain FAI Reports and associated documentation for one hundred years.

**QR 8** The Supplier will support product safety by ensuring robust management of special requirements, critical items and key characteristics. If there are concerns with respect to product safety, the Supplier will communicate them to Harley & Son.

**QR 9** The supplier shall provide an Inspection Report (IR) identifying engineering requirements and actual results. Use of supplier or Harley & Son inspection form is acceptable. One copy of the IR shall be furnished to Harley & Son representing each manufacturing lot. The Harley & Son purchase order and work order numbers shall be referenced on all documentation provided.

**QR 10** The supplier shall perform 100% inspection of the Harley & Son noted characteristics, a record of the inspection results shall be provided to Harley & Son, sampling inspection is not allowed.

**QR 11** The supplier shall comply with all applicable Harley & Son Vendor Quality Requirements. When the drawings attached to the order are by Rockwell Collins; Rockwell Collins is the customer and has design authority, and the terms of RC-9000 (available at [rockwellcollins.com](http://rockwellcollins.com)) apply.

**QR 12** Where material is shipped to an off-site supplier, the supplier shall provide notification of producing nonconforming product to Harley & Son as soon as possible. The supplier is also required to e-mail a nonconforming inspection report to the Harley & Son Quality Manager for review to determine if additional actions are required by the supplier. A Nonconforming product is defined as a product or a process not meeting a customer quality requirement, or product damaged or lost during the performance of a process.

**QR 13** Sub-tier supplier or outside processor shall always certify to latest revision of applicable process requested on purchase order.

**QR 14** Harley & Son, its customer and regulatory authorities shall have access to the applicable areas of all facilities, at any level of the supply chain, involved in the order and to all applicable records.

**QR 15** Reserved.

**QR 16** Supplier shall notify Harley & Son of changes in product and process changes of Supplier, change of manufacturing facility location and where required, obtain organizational approval and flow down to the supply chain the applicable requirements including customer requirements.

**QR 17** Supplier shall certify all documents to latest revision.

**QR 18** The Supplier is required to establish and maintain a Foreign Object Debris (FOD) prevention program that employs appropriate housekeeping practices to assure timely detection and removal of residue/debris generated during operations.

**QR 19** The Supplier shall maintain a Counterfeit Part Prevention program or ensure they have instituted controls, appropriate to our organization and product, for the prevention of counterfeit parts or material being delivered to Harley & Son. Harley & Son reserves all contractual rights and remedies to address grievances and detrimental impacts caused by suspect/counterfeit goods.

**QR 20** The Supplier/Organization must be committed to the highest standards of ethics and business conduct, and ensure that all employees within its organization are aware of the importance of ethical behavior. (Ethical Behavior)

**QR 21** Supplier will ensure that employees and people working on its behalf are aware of:

- a. Their contribution to product conformity
- b. Their contribution to product safety
- c. The importance of ethical behavior



1037 Segovia Circle, Placentia, CA 92870  
714-630-3888 [harleyandson.com](http://harleyandson.com)

